

**SCOTTISH POSTURE AND MOBILITY NETWORK
(Formerly Scottish Seating and Wheelchair Group).**

MEETING NUMBER 1

Venue: Eastern General Hospital, Edinburgh

Date: 01/06/05

Chairperson for meeting: Rob Farley

Minute taker: Shona Kerr

Persons present:

Pam Harper; Libby Davies; Andrew Rose; Linda Ovens; Geoff Bardsley; Kenneth Munro; Alistair Murdoch; Catherine Matheson; Rob Farley; Shona Kerr

Guest: Barend Ter Haar, Posture and Mobility Group

Apologies for absence:

Susan Gold

2. Minutes of previous meeting:

- Pam Harper highlighted that the bank balance from the previous minutes were incorrect. She stated that the total balance was in fact £10,682.44.

3. Membership:

- The current membership stands at 37 people who have rejoined via standing order. New membership renewal forms will be sent out in due course to other previous members.
- Pamela circulated the accounts for year ending 31/03/05. She stated that the gift aid claim had been sent off and the accounts were audited in March 2005.

4. Update of client subgroups:

- Education and service subgroup no longer exist at present and will be removed from future agendas
- Postural management subgroup – still exists and will be meeting 02/06/05. Information from this will be posted onto the website in due course.
- Outcome measures subgroup – no new feedback at present.

5. Feedback re SCOTRET wheelchair group:

Andrew Rose agreed with the committee that the minutes from the SCOTRET wheelchair group should be feedback at future committee meetings. It was suggested that the minutes from SPMN be circulated to SCOTRET meetings. Feedback from SCOTRET wheelchair group will now feature on future agenda items.

6. Feedback from Posture Mobility Group (PMG):

- Barend Ter Haar highlighted that it would be useful for a committee member from SPMN to attend future PMG meeting. The next being held in London on 18/07/05. He suggested that previous and future minutes can be obtained from the current secretary, Olwyn Ellis.

- Exeter conference – Barend warned the committee of guest speakers that have requested more expenses that had initially been agreed upon, which is what happened at Exeter. He reported that the conference had made a small profit. There will be a feedback session regarding the conference but a date and venue have not yet been agreed.
- Future PMG conferences – 6th and 7th February 2006 St Anne's, Blackpool; 2007 might be held in Edinburgh.
- A request from committee members to think about speakers specialising in stroke for the next PMG conference. Please send all ideas to Barend at barend@besbiz.eu.com
- Calls for papers for next conference – all members to check the PMG website for this. www.pmguk.co.uk
- PMG have agreed to sponsor the next study day for the Institute for Physics and Engineering in Medicine.
- Thanks - Geoff Bardsley thanked Barend for the work he had carried out in relation to the Exeter conference.

7. Outcome of committee meeting in Perth:

Libby Davies fed back the outcomes of the last meeting as follows

- 50% return of ballot papers (128 were sent out).
- 55 people agreed that a name change for the organisation was required. Six people were against it.
- 58 of people agreed that the constitution required to be changed. Four people voted against this.
- It was agreed today within the committee that the new suggested name would now be used and amendments would be made to the constitution accordingly.
Action P.H
- N.B The new name of the group (Scottish Posture and Mobility Network) CANNOT be used until this has been approved by the Office of Scottish Charity Regulator.
Action P.H
- Inland Revenue also have to be informed.
Action P.H
- Members require to be informed regarding the outcome of the ballot and change of name in the interim period.
Action R.F

8. Postholders and Roles:

- Chairperson: Alistair Murdoch - was proposed by Shona Kerr and this was seconded by Rob Farley
- Vice chairperson: Catherine Mathieson - was proposed by Shona Kerr and seconded by Andrew Rose
- Minutes secretary: Shona Kerr - was proposed by Rob Farley and seconded by Andrew Rose
- Treasurer/Membership secretary: Pam Harper – was proposed by Libby Davies and seconded by Andrew Rose
- British Healthcare Trades Association member: Kenneth Munro – was proposed by Rob Farley and seconded by Catherine Mathieson
- Communications officer: Rob Farley – was proposed by Catherine Mathieson and seconded by Linda Ovens

- Webmaster: Andrew Rose – was proposed by Rob Farley and seconded by Shona Kerr. Andrew stated that due to time constraints he will be unable to undertake the design of the website but will investigate others to do so/costs.

It was agreed that in the first instance, the proposed committee members will continue their roles up until the next AGM in November.

9. Winter Seminar:

A proposed date and venue were as follows: Westpark conference centre, Thursday 17 November 2005. Discussed title and events for next study day. Rob Farley to draw up a draft programme and disseminate it to committee members for comment.

Action: R.F

AOCB

- Outside secretarial support will required for future events/possibly committee meetings. To investigate cost of this. **Action: P.H**
- Geoff Bardsley formally resigned and offered his support if required in the future.
- Thanks – Rob Farley wished a formal vote of thanks to be extended to Hazel Dykes; Cathy Dowel and Geoff Bardsley for all their hard work within SSWG over the years.
- Linda Ovens – wanted to clarify her place on the committee. She stated that previously she was representing Whizz Kids Charity but she no longer works for that organisation. She however will stay on the committee as a member.
- Communication – Alistair's (our new chairperson) email address is as follows: Alistair.murdoch@lpct.scot.nhs.uk or bosniaone@myway.com

Next Committee Meeting:

Date: Wednesday 3 August

Venue: Eastern General Hospital, Edinburgh

Time: 1.30pm