

SPMN committee meeting minutes

27th April 2007

1. Persons present:

Catherine Matheson
Pam Harper

Rob Farley
Luke Meighan

Jennifer Hooper-Roe

2. Apologies:

Kenneth Munro
Linda Ovens

Joyce McDonald
Moira Dewar

Ailsa Taggart

3. Previous Minutes:

Accepted as being accurate record of meeting.

5. Outcome of Spring Meeting 2007

- Generally very positive feedback from event. Main issue revolved around the audio system, and that people would have liked the exhibition to extend past lunch time – this was outlined in the information but people obviously not read this.
- PH reports that she has not received payments from the meeting sponsors, which makes accounts look inaccurate.

6. Mailing list:

- Organisation of the last meeting has shown that the mailing list is out of date, as many people did not get information about the event.
- Suggested that each committee member make an effort to compile a list of potential contacts in their immediate networks/circles.
- Suggestion to incorporate the postural management contact list which has been compiled by the subgroup.
- LM to compile new contact list (?merge into a database). Query where to store this – consensus is that this should be done centrally.

PH and other members to pass any SPMN contacts information to LM for collation

7. Update of membership

- 109 members who have joined or pledged money for 2007
- 5 corporate members
- 148 non-renewed members
- Committee has endorsed the new constitutional changes and it has been accepted by the membership at the ballot.

8. Update of finances

- Accounts are currently with the independent examiner.
£205.22 in current account
£8115.28 in deposit account
£1296.00 in prof dev account
- This is minus the money due by the sponsors of the 2007 Spring meeting. KM has received the cheques and has posted them to PH.

- £4000 has been passed onto the Fife posture centre. CM has a formal proposal for why/how this money will be used.

9. Postural management subgroup

- JM not present at meeting, so report unavailable.

10. ScotRET

- No news at present. Next meeting 13th June 2007, location to be confirmed.

11. Website

- LM suggested placing professional development reports on the website to make this information available to SPMN members and the public, and restructuring the format slightly to make our resources/downloads more obvious.
- LM also suggested advertising our mailing list and inviting people to send their details to be added
- Statistics:

Total hits for April 2007	1061
Avg hits per day	96
Max hits per day	184

LM to continue developing/maintaining SPMN website

12. PMG event and discussion re links

- CM attended the meeting and led one of the afternoon sessions about the National Review. CM reports that the event was also webcast, and viewed as far away as Hong Kong.
- PMG has a research and development fund and there were talks at the meeting as to how to use this money.
- PMG has suggested that SPMN join the PMG meetings via teleconferencing. CM has volunteered to attend next PMG meeting in May 24th and David Long has agreed to attend next SPMN meeting.
- There will be another international event coming in 2011(?) which SPMN will need to start thinking about if we would like to be involved.

13. Ideas for next SPMN event:

- Plan for next event to be in Autumn 2007 (Novemberish). SSR may have an event in early Nov – plan to hold SPMN event end Nov. Proposed Wed 28st Nov for a Winter Meeting/AGM. Plan to hold the event in Dunfermline. Alternatives Perth (Quality Hotel) or Dundee.
- Plan to send a call for papers very early and let the response guide the theme of the day. RF to draft letter for call for papers. Plan to propose 3 bursaries (of up to £50 to assist with travel/registration) to attend the event for long travellers. These individuals would be required to report on the event. Also plan to have a poster presentation/display with a prize.
- Outline programme:
 - 10.00 – Start + ?paper presentation
 - 11.15 – Coffee/exhibition
 - 11.40 – Morning session
 - 12.30 – Lunch/exhibition
 - 13.00 – AGM
 - 14.00 – Afternoon session
 - 15.30 – close

RF to draft letter for call for papers etc

14. All other current business

- There was a suggestion to organise/run training events/study days to independently of the major meetings, which could be used as 'update' sessions on various aspects such as patient handling, pressure-mapping etc. It was proposed that speakers could prepare handouts/notes/competencies etc which could be used as a reference for CPD etc.
- PH has a copy of the current legislation for Charities in Scotland if anyone would like to read it.

15. Date of next meeting

- 29th June 2007, 12.30pm at SMART Centre Edinburgh.