

SPMN Committee Meeting Minutes
19th December 2007
SMART Centre, Edinburgh

1. Persons present:

Catherine Mathieson
Rob Farley
Kenneth Munro

Pam Harper
Joyce Macdonald
Linda ovens

2. Apologies for absence:

Jenny Hooper-Roe
Ailsa Stewart

Moira Dewar
Luke Meighan

3. Minutes of last meeting:

Corrections and Omissions:

- a. Number of ordinary members are 118 not 188 as stated.
- b. No record made of discussion regarding the possibility of employing someone to assist with conference organising and general SPMN administration.
- c. No mention of request from PMG to have an SPMN liason person for the International conference.

4. Matters arising from minutes:

Equipment sub-group – note is to be made about the standard of companies being involved – BHTA associated etc. This is important if the information gathered is to be used as a reference database.

5. Membership;

Ordinary Members; 131
Corporate Members; 7
Non –renewers : 137

6. Financial update:

Current account:358.91
Savings Account: 7604.16
PDF:1301.00

All bills from study day have been paid – profit is yet to be calculated.

7. Postural Management sub-group:

Comprehensive report given at AGM and available as part of minutes.

8. SCOTRET:

No report – next meeting on 18th January.

Wheelchair service personnel attendance at SPMN meetings is to be on this next meeting's agenda.

9. Website:

No update

10. PMG:

Luke Meighan confirmed as SPMN liason with PMG for the next international conference.

11. Study Day:

Evaluation of feedback forms completed by Pam – these show a high level of satisfaction amongst attendees. However there was a poor attendance from wheelchair service staff. Concern expressed that we are perhaps losing the “mobility” component as our last few meetings have concentrated on posture and joint working.

It has been noted previously that hands on sessions are very much more popular and our next day will follow this format.

2008 meetings are to be :

June 4th at Dean Park, Kirkcaldy – Mobility event (possibly to include – measurement, set up, energy efficient and comfort chairs) (JMD/KM to book)
November 5th at Beardmore Hotel, Clydebank – AGM and Supported Lying.
(CM to book)

12. AOCB:

- a. Office Bearers : Chair – Catherine, Vice chair – Joyce,
Treasurer/membership secretary – Pam, Website – Luke, PMG
International Link – Luke, PMG link – Catherine, Communications – Rob.
- b. E-mail from Shona Ker – officially resigning from committee – Shona has been on maternity leave for the past year and she now has a new job outwith the SPMN field.
- c. Video conferencing – attendees from Orkney enquired about the possibility of having SPMN study days transmitted to outlying islands – as they find it difficult to attend due to distances involved. PH to enquire further.

- d. Parliamentary Event –Catherine is on the planning committee for this event which is scheduled to happen in the spring. Scottish Disability Forum will be taking the lead role.
- e. Wheelchair Review – wheelchair services are to receive £16,000,000 over the next 3 years – these are non-recurring monies and are designed to fulfil some of the recommendations of the review. All services must put forward business cases for the monies.
- f. Appointment of admin assistant for SPMN. Anne Allan has agreed to act as co-opted minute secretary and event administrator on an ad-hoc basis. She will receive £12 per hour and any sundry expenses. She will receive a mobile phone for SPMN use and e-mail addresses will need to be organised. Anne is to be invited to attend the next committee meeting.

13. Date of next meeting:

5th Feb 2008 – Dean Park Hotel , Kirkcaldy (JMD to book)