

**SPMN COMMITTEE MEETING MINUTES
15TH APRIL 2008
DEAN PARK, KIRKCALDY**

1. Persons present;

Catherine Mathieson (CM)
Pam Harper (PH)
Kenneth Munro (KM)
Ann Allan (AA)
Luke Meighan (LM)

Rob Farley (FM)
Jenny Hooper-Roe (JHR)
Joyce McDonald (JM)
Ailsa Taggart (AT)

2. Apologies for absence:

Linda Ovens(LO)

Letter of resignation from Linda Ovens. Committee expressed their disappointment at this news. CM to send flowers and letter.

3. Minutes of last meeting:

Minutes of last meeting generally agreed.

4. Matters arising from minutes;

- (a) LO has collated all reports from previous study day, copies will be sent to LM for posting on the website..
- (b) SSR date changed from 16th May to 20th May, all members have been sent voting papers.

5. Membership;

Membership renewals have recently gone out. Details so far are as follows:-
96 Ordinary members (1 new member)

6. Finances;

Books are presently with auditors and OSCR paper work up to date.

Current account £8.83

Savings account £9256.32

PDF £1307.13

7. Postural Management Sub-Group;

JM reported that minutes had been sent out. Discussion took place regarding posting these on the website – JM to raise with members of the Sub Group and feedback. Next meeting Thursday 1st May in Dunfermline. Hoping that the Outcome Measure Tool will be ready for posting on the website in time for the June event, however, due to problems with IT equipment, some of the work had been lost and a little work to do to take it to a stage for piloting. JM also gave some feedback on the PCSP Carers Training in Fife – one day event being organised for either Friday 30th May or Friday 13th June at Rothes Hall, Glenrothes. The purpose of the day is a half day workshop for tutors and learners only, and a half day event for local Managers and organisations supporting the development for an update and feedback – agreed JHR attending half day update on behalf of SPMN. JM to confirm date.

8. SCOTRET;

Service providers were involved in prioritising recommendations from the review, which was led by Janet Garcia the Project Manager; this was a useful exercise.

CM also talked to Service Managers about supporting SPMN and particularly about participating in the training event in June.

9. Website;

Statistics 1,500 – 2,000 hits a month

Questionnaire downloaded.

10. PMG;

CM has recently attended two events;

1. Committee meeting in March and NTE last week. Nigel Shapcott has succeeded Dave Long as chairman. Minutes are as follows;
2. CM has also attended International Conference Planning Meeting which is aiming for event in 2010, venue probably in SECC Glasgow.

Theme Best Practice –

This will be a three day event in which the objective is to develop guidelines for Best Practice.

Would SPMN be willing/able to suggest topics and/ or speakers.

SPMN's financial responsibility will be proportional to membership – profits and losses (these are similar arrangements as we agreed to at the last International Event.

BSRM will be involved on same basis.

Request for LM to give email distribution list.

Request for admin support from AA.

11. SPMN

LM emailed Susan Gold of Westmark to clarify that she was able to do workshop but no response to date. LM to try again.

KM/LM to find therapist for the product presentation.

KM gave information of possible venue for November event.

12. Date of next meeting;

Tue 13th May at SMART teleconferencing.