

SPMN COMMITTEE MEETING MINUTES
29th October 2008
MARGARET SCOTT ROOM SMART CENTRE, EDINBURGH

The agenda of the day was to primarily finalize arrangements for November event

1. Persons present;

Catherine Mathieson(CM)
Kenneth Munro(KM)
Rob Farley(RF)
Jenny Hooper-Roe(JHR)
Luke Meighan(LH) Teleconferencing
Joyce MacDonald(JM) Teleconferencing
Ann Allan(AA)

2. Apologies for absence:

Pam Harper(PH) and Ailsa Taggert(AT)

3. Minutes of last meeting:

Minutes of last meeting generally agreed.

4. Matters arising from minutes;

Nothing to report.

5. International Conference;

CM updated committee of her visit to the meeting in Dusseldorf.

CM was pleased to let everyone know that the International Conference has been confirmed to take place in SECC, Glasgow from the 7th-9th June 2010 named " Best Practice- Hit or Myth".

Profits or losses for the conference will be shared proportionally between PMG, SPMN and BSRM. Proportions are 6 to 1.5 to 4 respectively.

Delegate costs are £350 for 3 days, £150 for 1 day.

Exhibitor Rate for National Training Event are £1,050 for 2 days, International

conference suggested £1,250.

Committee requests SPMN to take responsibility for evening and social events. Suggestions include a ceilidh and whisky tasting.

SPMN also requested to contribute to one of the topics which CM suggested might be 24hour postural care or supported lying. Further discussions are required with the full committee. Next steering group meeting – 24th February 2009 – SECC Glasgow.

6. November Event;

LM to email copy of logo for PowerPoint to KM.

Anke Baillie to bring along mats.

KM has measuring tapes for day.

KM listed exhibitors, pointed out that accessories company are not exhibiting

Main workshop people to receive gift for day, with people helping are not required to pay for lunch.

JHR confirmed with JM details of workshops.

AA to contact Morag Rough to find out requirements for changing for family and then to liaise with KM and Gail at Beancross.

7. Next Committee Meeting;

9th December 2008 at 10 o'clock in the Smart Centre with teleconferencing.